

**1. Open Meeting**

- Call the meeting to order @ 6:12pm
- Attendees

PP	Sue Czynny	PV	Kirk Brauch		Ellen Hagerty - Remove?
	Jeff Raugh - Resigned	PP	Jeff Manhardt		JoAnn Boehm
	Christa Jueckstock - Resigned		Dan Augustynek	PV	Bill Reese
PP	Angela Korczynski	PP	Nicollette Thompson	PV	Kelli Wilson
	Directors!	PP	Todd Doner	PP	Dan Augustynek
PV	Lauren Clarke	PV	Rosalee Nagle		

P = present A = absent PP = planning to be present PV = planning to be present Virtually  
PT - planning to attend tentatively PA = planning to be absent NR = no response

- Approval of Prior Meeting's Minutes – 6/15/2021

**2. Agenda:**

*6:00-6:20 – Announcements (Jeff)*

- Coronavirus/COVID-19 update - CDC recommendations and potential changes to events
  - [October and November events to be held in person](#)
  - [Fall PDD lower registration to date, advertised to ambassadors only to date.](#)
- PMO Council – paused, not enough interest to continue
- [PMI Impact - Pledge Your Hours](#)
- President transition plan - Nicolette Thompson - monthly meetings scheduled and held
- Summer Annual Planning - Complete, Operational planning through October with Directors
- The Global Virtual LIM, scheduled for 9 October 2021, will include a panel discussion to explore the role global chapters will play in PMI's 4.0 strategy. Register today at [PMI.org/LIM](http://PMI.org/LIM)
- Meeting Focus – Fall efforts, transition plans and annual planning follow-ups

Finance

- Bank account hack
- Decision needed - where to open new accounts
  - [Decision criteria:](#)
    - [More robust fraud prevention options](#)
    - [Accessible branch locations](#)
    - [Interest rates](#)
      - [Partner with a local bank? \(Bank on Buffalo, Evans, Citizens, M&T?\)](#)
      - [Should we consider local credit Unions?](#)
    - [Customer service](#)
  - [Decision to be made by next board meeting, 10/19](#)
  - [BNSME event next week, Sue to attend.](#)

Professional Development

- 2021 Dinner calendar update
  - Oct 12<sup>th</sup> - 25+1 Anniversary
    - [Libro's Restaurant \(30 ppl\) - \\$20 per person](#)
    - [Michael's Landing \(200 ppl\) - \\$40 per person with Libro's catering](#)
  - Nov 9<sup>th</sup> - Medaille College

- Fall PDD Sep 21-22 or 22-23
  - In person!! Classics V on November 2<sup>nd</sup>, 2021
  - Qualifies for 7.5 PDU's
  - ~50 people for breakeven, dependent on level of registration discount
- Sponsorship concerns
  - APEX is consistently late on payments
  - JMS technical has not paid – Nicolette to inquire

#### Outreach

- BNSME - Sep 27
- Diversity, Equity & Inclusion Training
  - Sue & JoAnn attended symposium
  - Kendra agreed to board training at no cost
    - We need to define what our DE&I goals are to make it a productive meeting.
  - Recommend attending upcoming board meeting
- WNY 21 Day Racial Equity Challenge - starts soon - sign up
  - Good topics of discussion in the DE&I Slack channel (coming soon)
- PM4NP class - 104 trained across 38 companies
  - Sept. 28/29 - PM Basics @1-5pm
  - Oct. 13 – Shared Learning & Application @12:00-1:00pm (for just past attendees)
  - Nov. 16/17 - PM Basics @ 1-5pm
  - Nov. XX - Time Mgmt focus (w/ Asana tool)
    - \$11/\$25 per month
  - Dec. – Project Charter/Scope TBD (early in month)
- Potential new volunteers - Laura Kirkpatrick, Navaid Jamal
- Youth and Social Impact Collaborator (formerly PMIEF Liaison) – need a volunteer to fill this role.

#### Certification

- PMP prep class
  - Medaille 9/2 – 10/8 (no registration numbers yet, Kirk to follow up)
- CSM class
- PMI-ACP prep class
- Team structuring process update - New Director - Lauren Clarke (Director of Certification Training)
  - 2022 planning for the entire year so we can be more proactive in Marketing
  - DA and Wicked Problem Solving are potential new revenue streams
- Requesting a cross-functional meeting to focus on driving certification programs
  - Collaborate with PMI Rochester on what they are seeing in the certification space

#### Membership

- Retiree member rate \$15 – progress?
- Recommendations for regrowing membership
- Chapter member survey
- Chapter Guest Pass program
- Volunteer onboarding
- Christa resigned in August, Kelli Wilson taking over effectively immediately
  - Lousie Notaro and Aditya Vaze have indicated that they intend to step back
- Dan and Kelli to connect on current volunteers
  - Some need to be fully onboarded
  - Org chart needs to be updated
  - Volunteer roles on website need to be updated

#### Marketing

- Social media and newsletter cadence missed this past week, need to get the following out
  - Focus on summer training
  - [Dionne \(Dir social media\)](#) to help fill in on more marketing activities in the interim
  - [Nicolette](#) to step in and help with marketing efforts as well

#### Technology & Business Services

- Tech update
  - Peter Ozog working with Dark Rhino for site map for page ownership
  - Then clean-up
  - Then Kaizen event
- Google Drive Shared Folders
- [Slack adoption](#)
  - [Best practice for all board members: BEFORE replying to an email, think is this a collaborative discussion? If so, reply to the email and say “let’s continue this conversation on Slack”](#)

#### Trustee

- Anything new?

### 3. Close Meeting

- Next Board meeting – October
- Adjourn meeting [@ 8:40pm](#)

#### Action Items:

- Dan to share the 2021 operation plans to setup the 2022 operational planning in October.
- Provide your input to bank/credit union decision.
- Board members – Register for the Global LIM, Oct 9<sup>th</sup>.